

ADMINISTRATIVE MESSAGE

PRIORITY

P 062243Z OCT 99 ZYB MIN PSN 538992J36

FM CNO WASHINGTON DC//N09//

TO NAVADMIN

INFO DIRNAVCRIMINSERV WASHINGTON DC//21//  
CMC WASHINGTON DC//AR//

UNCLAS //N05520//  
NAVADMIN 276/99  
MSGD/GENADMIN/N801Z//

SUBJ/REVIEW OF PERSONNEL SECURITY INVESTIGATION REQUIREMENTS//

REF/A/DOC/DEPSECDEF/09 JUN 99//NOTAL//

REF/B/MEMO/ASD(C3I)15 JUN 99//NOTAL

REF/C/DOC/SECNAVINST 5510.30A//

NARR/REF A DIRECTS THAT, BY THE END OF FY00, ALL ACTIVE PERSONNEL SECURITY CLEARANCES/ACCESS WITHIN DOD BE BASED ON A CURRENT INVESTIGATION IN ACCORDANCE WITH NATIONAL STANDARDS, OR BE IN THE PROCESS FOR AN APPROPRIATE REINVESTIGATION. REF B IMPLEMENTS DEPUTY SECRETARY OF DEFENSE DIRECTION (REF A) REQUIRING A PHASED PLAN BY 1 AUG 99 TO ELIMINATE THE REINVESTIGATION BACKLOG BY OCTOBER 2000. REF B PROVIDES GUIDELINES AND PROCEDURES FOR PROCESSING CIVILIAN PERIODIC REINVESTIGATIONS (PR'S) BY THE OFFICE OF PERSONNEL MANAGEMENT, AND MILITARY PR'S BY THE DEFENSE SECURITY SERVICE, AND GIVES A SUGGESTED FRAMEWORK TO PRIORITIZE THE SUBMISSION OF REQUESTS. REF C IS THE DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM REGULATION.//  
POC/ED FORREST/CNO N09N2/TEL COMM (202)433-8843/TEL DSN 288-8843/FAX COMM (202)433-8849/FAX DSN 288-8849/E-MAIL: EFORREST@NCIS.NAVY.MIL//

RMKS/1. APPROXIMATELY 500,000 SECURITY CLEARANCES WITHIN THE DEPARTMENT OF DEFENSE ARE BASED ON OUTDATED INVESTIGATIONS. SOUND SECURITY PRACTICES DICTATE THAT THIS SITUATION BE CORRECTED. WE MUST DO SO AT ACCEPTABLE COST. THE FOLLOWING ACTIONS WILL BE TAKEN TO ELIMINATE THE PR BACKLOG AS MANDATED BY REFS A AND B:

A. EFFECTIVE IMMEDIATELY, ALL QUOTAS AND LIMITATIONS ON SUBMISSION OF PR'S ARE LIFTED. COMMANDS WILL IDENTIFY AND SUBMIT REQUESTS FOR ALL ASSIGNED PERSONNEL REQUIRING REINVESTIGATION PER REF C NLT 30 SEPT 00.

B. COMMANDS WILL PRIORITIZE PR BACKLOG REQUEST SUBMISSIONS AS FOLLOWS:

- (1) BY 1 NOV 99, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH SENSITIVE COMPARTMENTED INFORMATION (SCI) ACCESS AND IN TOP SECRET OR SECRET SPECIAL ACCESS PROGRAMS WILL BE SUBMITTED PER REF C.
- (2) BY 1 DEC 99, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH TOP SECRET (TS) ACCESS BASED ON AN INVESTIGATION SEVEN YEARS OLD OR MORE AND SECRET ACCESS BASED ON AN INVESTIGATION THIRTEEN YEARS OLD OR MORE WILL BE SUBMITTED PER REF C.
- (3) BY 1 APR 00, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH TS ACCESS BASED ON AN INVESTIGATION FIVE YEARS OLD OR MORE AND SECRET ACCESS BASED ON AN INVESTIGATION TEN YEARS OLD OR MORE WILL BE SUBMITTED PER REF C.
- (4) BY 1 SEP 00, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH CONFIDENTIAL ACCESS BASED ON AN INVESTIGATION FIFTEEN YEARS OLD OR



OBE

MORE WILL BE SUBMITTED PER REF C.

(5) BY 30 SEP 00, COMMANDS WILL ADMINISTRATIVELY WITHDRAW OR DOWNGRADE (WITHOUT PREJUDICE TO THE INDIVIDUAL) ALL ACCESSES NOT SUPPORTED BY THE INCUMBENT POSITION OR NOT APPROPRIATELY UPDATED BY PR REQUEST.

2. SECURITY CLEARANCE INVESTIGATIONS ARE NOW CONDUCTED BY THE DEFENSE SECURITY SERVICE (DSS) ON A FEE-FOR-SERVICE BASIS. WE MUST NOW BUDGET AND PAY FOR EACH SECURITY INVESTIGATION REQUEST FROM WITHIN EXISTING RESOURCES. A THOROUGH SCRUB OF ACCESS AND INVESTIGATIVE REQUIREMENTS MUST BE COMPLETED TO ENSURE THAT INVESTIGATION REQUESTS ARE SUBMITTED ONLY FOR THE NUMBER AND TYPE OF CLEARANCES REQUIRED BY THE MISSION. THE REQUIREMENT SHOULD NOT BE BASED ON CONVENIENCE, EASE OF MOVEMENT, POTENTIAL FOR INADVERTENT ACCESS, OR ANY REASON OTHER THAN THE MISSION ESSENTIALITY OF ACCESS TO CLASSIFIED INFORMATION. ALCON SHOULD TAKE ACTION TO REDUCE THE NUMBER OF PERSONNEL REQUIRING CLEARANCES.

✓  
pending change  
✓

3. COMMANDS WILL SUBMIT PR REQUESTS FOR MILITARY MEMBERS TO THE DSS USING THE ELECTRONIC PERSONNEL SECURITY QUESTIONNAIRE (EPSQ).

✓  
pending change

4. UNTIL FURTHER NOTICE, ALL PR REQUESTS FOR CIVILIAN PERSONNEL (EXCEPT REQUESTS WITH OVERSEAS LEADS) WILL BE MAILED TO THE OFFICE OF PERSONNEL MANAGEMENT, FEDERAL INVESTIGATIONS PROCESSING CENTER, PO BOX 618, 1137 BRANCHTON ROAD, BOYERS, PA 16018-0618. THESE REQUESTS WILL BE SUBMITTED USING A PRINTED PAPER COPY OF THE EPSQ (WITH SIGNED RELEASE FORM), THE SF87 (FINGERPRINT CARD), AND DD FORM 1879 (INVESTIGATIVE REQUEST), AS APPROPRIATE PER THE SPECIFIC INSTRUCTIONS FOR COMPLETION WHICH CAN BE FOUND ON THE WEB AT WWW.NAVYSECURITY.NAVY.MIL. ~~ALL REQUESTS FOR INITIAL SINGLE SCOPE BACKGROUND INVESTIGATION AND REQUESTS FOR PR FOR CIVILIANS, WHO HAVE RESIDED OVERSEAS WITHIN THE PREVIOUS TEN YEARS, WILL CONTINUE TO BE SUBMITTED TO DSS.~~

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5. AFTER 30 SEP 00, CMDS WILL VIGOROUSLY MONITOR THEIR PR REQUIREMENTS, ENSURING REQUESTS ARE SUBMITTED IN A TIMELY MANNER PER REF C.

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6. RELEASED BY ADM DONALD L. PILLING, VCNO.//

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